



Job Description

Job Title	Teacher	Directorate	Children's Services
Post Number		Division	Old Park School
Grade		Salary	
		Section	Education

Reports To	Headteacher
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Purpose of the post

The duties outlined in this job description are in addition to those accountabilities, roles and responsibilities common to all classroom teachers covered by the latest School Teacher's Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Key Accountabilities

Strategic development of the school

- To actively promote the agreed mission, vision and values of the school, with a focus on 'The Unique Learner'.
- Promote vision and strategic direction of the school through supporting the school objectives.
- Review and evaluate your practice on a regular basis in line with Teacher Appraisal policy
- Take a positive and active role in developing links with parents, professionals and relevant members of the community
- Contribute to and work towards whole school development priorities

Teaching, Learning and Accountability

- Enjoy and have a passion for working with your people with SEND
- Take responsibility for pupils in a specific class or area of the school.
- Plan and deliver an effective differentiated curriculum, in line with Old Park School agreed curriculum pathway expectations.
- Ensure that a range of appropriate communication approaches are in place and consistently used to support individual pupils
- Prepare for, attend and contribute to Education, Health and Care Plan Annual Review meetings for each class pupil, drawing together appropriate pupil records and reports.
- Devise, update and implement pupils' individual education plans including All About Me, Personal Provision Plans and Engagement Profile documents.
- Keep up to date assessment and monitoring records in line with the key assessment systems implemented school, focusing on both pre-subject specific and subject specific learners.
- Be actively involved in the pastoral care of the pupils in your class group or area of the school, developing care plans and agreed behaviour support plans where necessary.
- Make effective use of ICT and technologies to enhance learning and teaching and raise standards
- Carefully monitor the progress of pupils from disadvantaged backgrounds ensuring Pupil Premium interventions and Children Looked After support programmes are effective towards raising pupil's attainment
- Take responsibility for the teaching and appropriate assessment of other groups throughout the school as directed by the Headteacher.
- Play an active role in professional training of all staff through in-service work
- Effectively manage the deployment of class-based support staff, with a clear focus on meeting the individual

needs of pupils.

- Be responsible for meeting health & safety requirements within class
- With support from the school to be accountable for undertaking training to further develop skills and knowledge in order to raise the standards and meet the individual needs of pupils.

To be a Curriculum Subject Leader for the development of a National Curriculum subject area throughout the school. The subject responsibility area to be agreed through consultation with the Headteacher, taking account of the individual teacher's expertise, interest and the needs of the school, to include:

- developing and regularly reviewing an Intent, Implementation Impact statement for the subject
- advising and co-operating with the Headteacher and other teachers on the preparation and development of sequences of learning, teaching materials, methods of teaching and assessment
- responsibility for subject resources and delegated budget
- monitor the delivery of their subject across the school and evaluate the impact on pupil learning. Subject leaders will contribute to the School Development Plan by producing a termly subject development plan
- organising INSET for staff and updating own existing skills
- reporting to the Governors/School Development Partner on subject development
- promoting curriculum links with other settings

Any other duties as deemed appropriate by the Headteacher for general and specific professional duties.

Upper Pay Range Teachers

The elements above apply to all teachers on the main and upper pay range. Teachers who wish to progress on the upper pay range are required to demonstrate that their 'achievements and contribution to the school have been substantial and sustained'. In addition, teachers who seek to progress to UPR3, or who have reached UPR3 should meet the following guidance in STPCD.

UPR3 teachers play a critical role in the life of the school. They provide a role model for teaching and learning, make a distinctive contribution to the raising of pupil standards and contribute effectively to the work of the wider team. They take advantage of appropriate opportunities for professional development and use the outcomes effectively to improve pupils' learning. In keeping with this guidance, UPR teachers have an obligation to make significant impact through their teaching and through the subject co-ordination activities listed above.

Other Information

Safeguarding – Old Park School is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. An enhanced Child and Adult DBS will be required for this position within school. It is a criminal offence to apply for and undertake a position for which you are barred from doing so and any such instance will be reported to the police and the Disclosure and Barring Service.

Prepared by – Jenny Stewart

Date – May 2024

Person Specification

Job Title	<input type="text" value="Class Teacher"/>	Directorate	<input type="text" value="Children's Services"/>
Post Number	<input type="text"/>	Division	<input type="text" value="Old Park School"/>
Grade	<input type="text"/>	Salary	<input type="text"/>
		Section	<input type="text" value="Education"/>

	Essential Criteria	Desirable Criteria	Measured By
Teaching Experience	Proven and demonstrable teaching experience in a range of teaching situations demonstrating high standards within the classroom. Knowledge and experience of working with children with special educational needs and disabilities, either in special or mainstream settings.	Experience of working with and supporting pupils with severe or profound and complex learning difficulties. Experience of supporting pupils with complex communication difficulties Experience of supporting pupils with complex behavioural difficulties Experience of supporting pupils with moving and handling needs	Application form Interview
Education, Qualifications and Training	Qualified Teacher Status	Further appropriate qualifications in a relevant field e.g. Autism Team Teach trained Moving and handling trained	Application form
Relationships	Able to work collaboratively and in teams. Able to foster a partnership relationship with parents – to communicate effectively, empathically and truthfully. To maintain good working relationships with other professionals. Ability to effectively plan for and direct classroom support staff	Experience of utilising coaching and mentoring to drive reflection and improvement	Application form Interview Task
Management	Experience of leading a classroom team Ability to manage own time and those of others to meet deadlines	Experience of utilising coaching and mentoring to drive reflection and improvement	Application form Interview
Curriculum	A sound knowledge of implementing the Curriculum differentiated at appropriate levels. An ability to plan an exciting creative curriculum meeting a range of pupils needs Ability to plan, assess and record pupil's progress within the schools' framework A good understanding of how technology can be used to support teaching, learning and assessment Subject co-ordinator experience	Experience of leading a core subject within school e.g. English or Maths	Application form Interview Task

Communication	A high level of oral communication skills and a proven ability to relate effectively to pupils, colleagues and parents. An ability to write concise factual reports of pupil progress for the purposes of reviewing EHCP's, end of year reports, PPP's etc		Application form Interview Task
Wider Professional Commitment	A willingness to take an active and positive part in the school's ongoing curricular and policy development. Willingness to further own professional development through reflection of practice Willing to lead school-based INSET in chosen activity		Interview
Other Requirements	A commitment to safeguarding and promoting the welfare of children and vulnerable adults. An enthusiasm for involvement with pupils, staff, governors and the school community and can contribute positively to the ethos of the school. A willingness to undertake staff training as required.		Application form Interview