

# **Crestwood Park Primary School**

**Teacher Job Description**

**Reports to**

Deputy Headteacher and Headteacher

**Purpose of the Job**

* To ensure the delivery of an appropriately broad, balanced, relevant and differentiated curriculum for all learners in your care.
* Cross curricular links should be established in the effective development of learners’ literacy, numeracy and information communication technology (IT) skills throughout your teaching.
* To monitor and support the overall progress and development of learners.
* To facilitate and encourage learning experiences which provide learners with the opportunity to achieve their potential and to contribute to raising standards of their attainment.
* To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth.
* To uphold the ethos, aims and values of the school, its policies and codes of practice at all times and in all circumstances.
* In line with school policy, to participate fully in The Staff Appraisal process.

**Specific Accountabilities**

The teacher will:

* Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards

**General Professional Duties**

Duties of the teacher will involve:

* developing, promoting and working within the agreed aims of the school
* contributing to and working within the School Improvement Planning process and procedures
* working within the school’s agreed framework for the organisation and delivery of the curriculum
* working within the requirements of all school policies and
* working within established school systems.

**Key Purpose**

* To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for all learners in your care.
* To facilitate and encourage learning experiences which provide learners with the opportunity to achieve their potential and to contribute to raising standards of their attainment.
* To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth.

The post requires you to teach children in either key stage 1 or 2 and to be responsible for:

* The provision of the agreed school curriculum for the relevant learners to be taught, its schemes of work and the implementation of the school policies.
* Providing well planned, full learning experiences and support for learners.
* Contributing to the school process of self-evaluation and development, to have regard for your own professional development and to play a part in the general life and work of the school, its meetings and events.

**Main Duties**

* To provide necessary data and to use data effectively to identify learners’ needs and those who are underachieving within your responsibility, and where necessary, create and implement effective plans of action to support them.
* To evaluate your teaching and use this analysis to identify effective practice for implementing a variety of teaching strategies and areas for your own professional improvement.
* To maintain discipline in accordance with the school procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
* To establish and implement school policies and practices for assessing, recording and reporting on learners’ achievement and for using this information to recognise progress in report writing and record keeping.
* To ensure that information about learners’ achievements in previous classes is used for valued further progress.
* To set expectations and clear targets for support staff and learners in relation to the standards and needs of the learner and evaluate progress, achievement and the next steps for further progress to be made,
* To establish constructive working relationships among staff with whom you work, through team working relations and mutual support; evaluating practice and developing an acceptance of accountability.
* To co-ordinate subject areas as appropriate, responsibilities commensurate with experience and service, and to contribute to curriculum teams.

NB. This job description is not necessarily a comprehensive definition of the post. The particular duties listed above are subject to review from time as circumstances may arise. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out although the duties listed will qualify for an element of directed time.