



Stour Vale Academy Trust

REDHILL SCHOOL



CANDIDATE INFORMATION PACK

Coordinator of KS3 English TLR 2B

ABOUT OUR SCHOOL

KEY FACTS AND STATISTICS

Type of School	Academy (Member of Stour Vale Academy Trust)
Location	Stourbridge, West Midlands
Age Range	11–16 years
Gender	Co-educational
Headteacher	Mr J Clayton
Number of students	1,218
Number of teaching staff	70.7 (FTE)
Date school established	1976
Budget	£8.4m
Pupil Premium	24%
% of students with SEN in the school	14%
% of students on free school meals	23%

ACADEMIC ACHIEVEMENTS

GCSE Results 2024	Attainment 8—Whole School 48.6
	Progress 8—Whole School 0.22
	Basics Standard (English and Maths 9-4) - Whole School 74%
	Basics Good (English and Maths 9-5) - Whole School 57%
	E Bacc (4+) - Whole School 50%
	E Bacc (5+) - Whole School 37%
Data used from SISRA Analytics Collaborative Data 2024	



Message from the Headteacher



Dear Candidate,

Thank you for showing an interest in joining our wonderful school. Redhill School is a fantastic place to work and develop your future career. We are a school which places care and support at the heart of what we do. If you are successful, you will play a significant role in enhancing the exceptional Quality of Education and Pastoral support our school offers the children of Stourbridge.

Over the past 5 years we have increased in size, taking in additional students to meet the demand of the local community. We now have over 1200 students across years 7 -11. We are ambitious and have high aspirations for our school. We aim to provide the best opportunities for all members of our school community. Our campus is well maintained and well resourced. We take great pride in all aspects of our school. Our children and staff deserve the best.

We are a school where children flourish in all aspects of their school life. We place a high importance on wellbeing. Our staff are supported with additional non contact time alongside time to attend family events and appointments. We also offer a wonderful CPDL programme with avenues for future career progression.

If this role is of interest to you and you would welcome further information then please contact us and we will answer any questions you have.

I look forward to hearing from you,

Best wishes

Jamie Clayton

Headteacher

About our School

Redhill School continues to provide an excellent all round education for our students. Our 'Commitment to Excellence' shines through in all of our work, with our success being built upon the high quality of our teaching and excellent pastoral support. The comments in the last school OFSTED report, which recognised the impact of the outstanding provision within the curriculum for care, guidance and support, are still true today. Since this inspection the school has not in any sense stood still but has built upon its strengths to demonstrate that it is fully committed to continuous improvement to meet the new challenges.

If you aspire to make an impact on the lives of the students in our care, Redhill offers you a wonderful professional opportunity to work alongside an excellent team of staff. We are fully committed to ensuring that our school is a place of learning where people are happy, healthy and successful.

Redhill serves the town of Stourbridge with the current pupil numbers on roll being 1232. We have recently expanded our PAN to ensure we can meet the demand for places.

Stourbridge is on the edge of the West Midlands conurbation with easy access to Birmingham, the Black Country, North Worcestershire and the motorway network. It is an educationally rich area with successful primary and secondary schools and Sixth Form Colleges.

Redhill School is popular with parents, being oversubscribed each year, and achieves excellent GCSE results. The school's appeal is based in its strengths in core subjects, modern foreign languages and its strong tradition in other areas such as sport, music and drama.

The school has benefited from a number of developments in the last few years, with new build science, language and sports facilities, the latter in partnership with the Football Association, and a complete refresh of ICT equipment. In 2018 we were successful in two CIF bids and the school estate and facilities have been well managed and are of high quality.

Redhill School is a great place to come to work. We have a full induction programme for new staff, who meet together regularly both formally and informally. The culture of challenge and support is shared not only with our pupils but with staff as well. New staff will often be given a peer mentor to support them in their first year.

Safeguarding

Redhill School is committed to safe working practices and safeguarding for children. Applicants will be required to complete pre-employment checks on suitability for working in a school. We also promote equal opportunities for all.

**To view Redhill School's Child Protection
Policy please follow this link:**

<https://www.redhill.dudley.sch.uk/policies>

About Stour Vale Academy Trust

Our multi-academy trust was founded in 2017 and developed from collaboration between schools, the significant positive impact of which convinced three schools, two secondary and one primary, that together we would have much greater capacity to continuously improve. Over time, Stour Vale has steadily grown. We began as a cross-phase multi-academy trust and as we have grown, both secondary and primary schools have joined us. There are currently eleven member schools, five primary, one junior, one infant with day nursery and four secondary.

As a successful family of schools, delivering high-quality education for the communities we serve, Stour Vale values its diversity. Each school brings their own distinct character, community, history and identity. We celebrate the uniqueness of member schools, recognising that there is a great deal to learn from education in different contexts. This is also the reason why we remain outward-looking, committed to learning from research and excellent practice across the education system.

Our Vision and Values

Stour Vale Academy Trust holds children and young people at the heart of all that we do. We recognise that as a multi-academy trust we exist in order to advance education for the public good. Our mission, therefore, is to improve life opportunities for children and young people by both providing the best possible education and care to pupils in Stour Vale member schools and by having a positive impact

OUR VALUES



INTEGRITY

By always acting with integrity we will deploy our resources appropriately to provide the very best education and care for pupils. This approach will enable us to recruit and retain the best staff who share our values.

We recognise our responsibility to support and challenge member schools to have a positive impact on the lives of children and young people, our communities and the wider educational system.

COLLABORATION

Stour Vale Academy Trust exists because we believe that effective collaboration has a positive impact on the life opportunities of children and young people.

We believe that working collaboratively together we have much greater capacity to realise continuous improvement in all member schools. Therefore, we seek to actively promote positive, impactful collaboration, most often with school-based staff taking the lead.

RESPECT

We are committed to treating everyone with respect and promoting equality.

Stour Vale member schools are safe and inclusive schools. We value and celebrate the diversity of pupils, colleagues and the communities we serve. We believe that developing pupils' character and their own commitment to treating others with respect must sit alongside the pursuit of academic excellence.

EXCELLENCE

We are committed to constantly pursuing excellence and improving all aspects of our work as a trust.

Excellence in teaching and learning, curriculum and character development is our primary focus. This will be achieved by realising our ambition to provide top-level professional learning for all colleagues, developing leadership in every role and providing exceptional back-office services such as HR and finance.

We describe our shared approach to school improvement as 'secure autonomy'. Headteachers, with school leadership teams and staff, have autonomy to lead school improvement in their own schools, responsively and in collaboration with others within and beyond our trust. We believe that this approach enables us to grow, attract and retain excellent school leaders and to develop the most innovative and impactful school improvement strategies. We recognise that this autonomy must be secured within the structure of the multi-academy trust, and our model of challenge and support for impact, underpinned by our shared values, ensures sustained school improvement and a sharp focus on outcomes for pupils. This in turn realises our ambition that **Stour Vale** member schools will *create the difference together*.

English Department

Redhill has a wonderful, dynamic and diverse English Department. The department consistently achieves excellent results when compared to local and national figures. English results at Redhill are some of the best in Dudley. Following the progression of the current post holder to a senior leadership position at another school, we are seeking a strong, passionate leader to continue the journey of growth and continuous improvement that the department is on.

The team are a large, forward-thinking group. Over recent years, English have moved from strength to strength, securing some of the strongest results in the school; English staff have taken leading roles in wider school projects, staff development and CPD. The team is founded on principles of teamwork and collaboration and work hard for one another. Despite being 12 people strong, the English team is a genuinely harmonious one and staff display a positive attitude to feedback, growth and change.

The successful applicant will be inheriting a curriculum that is well resourced, well planned and suited to the needs of learners here at Redhill School. Our curriculum is ambitious and goes beyond the requirements for national curriculum; we believe this plays an important part in the success of the department. Equally, you will have the space and scope to develop and change the curriculum as you grow into the role.

Currently all pupils study English Language and English Literature to GCSE level. Pupils follow a three-year diverse and challenging curriculum in years 7, 8 and 9. For more information about the English curriculum, please visit our website.

We are looking for a forward-thinking leader with strong interpersonal skills and a track record of impactful leadership that improves outcomes. Someone who is proficient in teaching both at Key Stage 3 and GCSE level. It goes without saying that the successful applicant will be a very strong practitioner who is capable of leading from the front and 'walking the talk'. Likewise, we are looking for someone who is able to manage the demands of this challenging and diverse role, so a strong work ethic and solutions focused attitude are equally important characteristics.

We offer:

- A challenging role in a forward-looking school
- A school with outstanding leadership and outstanding teaching
- A commitment to your professional development
- A school with a culture of challenge and support
- Exceptional pupils and staff

You should:

- Have an enthusiasm for learning and teaching
- A thirst for knowledge and continual growth
- Show the relevant skillset for managing a large and diverse team of professionals
- Have ideas about how to continually improve and grow a department
- Understand the needs of pupils and how to remove learning barriers
- Have an understanding of the English Curriculum at Secondary level

JOB DESCRIPTION

Job Title: Coordinator of KS3 English

Contract: Permanent

Salary scale: MPR/UPR + TLR2b & (£5348)

Responsible to: Head of English

Co-ordinator of Key Stage Responsibilities:

Work closely with the CoLA leader of English and take a lead role in the following areas:

- Strategic vision for Key Stage 3 English , including the curriculum design, assessment cycle, retrieval, Dedicated Improvement Time and Extended Learning that takes place within it.
- Driving forward initiatives and improvements that will further enhance and improve the quality of education within the key stage.
- Assisting with lesson observations and work reviews across year groups, in line with department and whole school priorities, to ensure that quality first teaching is taking place within your key stage.
- Using monitoring and data in order to drive forward the progress of key pupil groups and underperforming students within your key stage.
- Working closely with all stakeholders within the team to ensure that the department is effective and harmonious. Act as the primary points of contact for day to day issues or queries within the team regarding KS3 English.
- Supporting the Head of Department with the day to day running of the department, completing tasks as and when directed.

Specific Key Stage Four Responsibilities:

- Oversight of intervention and reward programmes within English
- Oversight of mock exams, internal assessment and data entry
- PP link/ambassador for the department

Jobs Description for Teacher of English continued on next page.

Core Requirements of the Teaching Post

In fulfilling the requirements of the post, the teacher will demonstrate essential professional characteristics, and in particular will:

- Inspire trust and confidence in pupils and colleagues;
- Build team commitment with colleagues and in the classroom engage and motivate pupils;
- Demonstrate analytical thinking;
- Improve the quality of pupils' learning;
- Contribute to the school improvement / development planning and promote the learning priorities of the school SDP;
- Contribute to the development and / or implementation of school policies;
- Use the performance management process to advance pupil learning and enhance professional practice in line with the school's aspirations and priorities;
- Have lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance;
- Promote the wider aspirations and values of the school.

Areas of Responsibility and Key Tasks

Planning, Teaching and Class Management

- Teach allocated pupils by planning their teaching in order to achieve progression in learning;
- Understand and apply effective classroom management;
- Understand and apply a range of teaching strategies;
- Positively target and support individual learning needs;
- Maintain high levels of behaviour and discipline;
- Effectively use homework and other extra-curricular learning opportunities;
- Demonstrating appropriate consistent progress for pupils:
 - across all teaching areas
 - across all spectrums of background, ability and behaviour that compares favourably with pupils in similar settings;
- Effectively manage other adults in the classroom.

Monitoring, Assessment, Recording, Reporting

- Use performance data to evaluate pupils' progress and set appropriate targets for improvement;
- Use assessment to inform planning and teaching; report on progress to all stakeholders.

Pastoral Duties

- Be a form tutor to an assigned group of students;
- Promote the general progress and well-being of individual students and of the Form Tutor Group as a whole;
- Liaise with the Pastoral Leader to ensure the implementation of the school's pastoral system;
- Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life;
- Contribute to the preparation of Action Plans and progress files and other reports;
- Alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved;
- Communicate, as appropriate, with parents of students and persons or bodies outside the school concerned with the welfare of individual students, after consultation with appropriate staff;
- Contribute to the PSHE curriculum according to school policy.

Other Professional Requirements

- Have a working knowledge of teachers' professional duties and legal liabilities;
- Operate at all times within the stated policies and practices of the school;
- Maintain an up to date knowledge of good practice in teaching techniques;
- Know subject(s) or specialism(s) to enable effective teaching;
- Take account of wider curriculum developments;
- Incorporate national strategies in all teaching;
- Communicate learning objectives;
- Contribute positively and effectively to the Every Child Matters agenda
- Undertake professional development to enhance teaching and pupils' learning, and
 - apply outcomes and identify impact
 - share outcomes with colleagues
- Take responsibility for professional learning.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. This job description should be read in conjunction with 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers' contained at Appendix A.

This job description may be amended at any time following discussion between the head teacher and member of staff, to be reviewed annually.

PERSON SPECIFICATION

Criteria	Essential	Desirable
Training and Qualifications	<ul style="list-style-type: none"> • QTS 	<ul style="list-style-type: none"> • Honours degree
Abilities and skills	<ul style="list-style-type: none"> • Demonstrate a clear understanding of teaching strategies and curriculum within the context of a secondary school 	<ul style="list-style-type: none"> • Confident and competent user of ICT • Commitment to further professional development and progression
Experience	<ul style="list-style-type: none"> • Successful experience of teaching in both KS3 and KS4 	
Knowledge	<ul style="list-style-type: none"> • Thorough subject understanding 	
Personal Qualities	<ul style="list-style-type: none"> • A knowledge of equality and diversity issues • Emotional self-awareness • Accurate self-assessment • Self-confidence • Empathy • Organisational awareness • Service orientation 	



REDHILL SCHOOL
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www.redhill.dudley.sch.uk

www.svat.org.uk

For an informal discussion please contact:

Mrs K Connolly, Head of English
(kconnolly@redhill.dudley.sch.uk)

Please send completed application forms to:

Mrs J Endicott, Redhill School, Junction Road, Stourbridge, DY8 1JX

or email to:

jobs@redhill.dudley.sch.uk

or apply via TES

CLOSING DATE: Monday 7 October 2024 (9am)

INTERVIEWS: To be advised

Please note only successful candidates will be contacted.

Please contact the Headteacher's PA, Mrs Joanne Endicott, to arrange a visit to the school.

Either call 01384 816355 or email info@redhill.dudley.sch.uk
(please include a contact number).

All candidates are subject to safer recruitment procedures.