



Contact Us

A full application pack is available from Hagley Catholic High School, by contacting the Principal's PA or downloading the pack from the Emmaus website:

Email - principalpa.hchs@emmausmac.com
Phone - 01562 883193
Online - www.hagleyrc.worcs.sch.uk

We warmly welcome visits to the school. For specific questions about the role and/or to request a visit, please contact Mrs Sherwood via email at psherwood@emmausmac.com

Closing Date: 19th January 2025

Interviews: w/c 27th January 2025

EMMAUS
CATHOLIC MAC
Our journey with Christ

We are recruiting for Exam Invigilators

Required As Soon As Possible

Grade: Grade 2, SCP 1 - 2

Casual contract by negotiation during examination seasons

Number on Roll: 1125

Principal – Mr J Hodgson

Hagley Catholic High School is looking to recruit Examination Invigilator's to be responsible to the Examination Officer for the supervision and administering of exams/assessment process. Successful candidates will be familiar with and conduct examinations in accordance with the Joint Council for Qualifications (JCQ), awarding body and Hagley Catholic High School instructions, play a key role in upholding the integrity of the examination/assessment process and be readily available to support the school during the main exam periods.

Please refer to the job description and person specification for further details.

Training will be provided and experience is not a requirement.

We welcome applications from both Catholics and non-Catholics but expect all employees to support the Catholic ethos and values of the school.

Emmaus Catholic MAC is committed to safeguarding and promoting the welfare of children and young people. This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974.

All applicants must be able to provide documentation to prove their right to work in the UK.

Effective from September 2022, KCSIE states as part of the shortlisting process schools and colleges should consider carrying out on-line searches, as part of the due diligence on shortlisted candidates. This is to determine suitability to work with children and keep them safe. All shortlisted candidates are now subject to an on-line check and if there is anything concerning, then the shortlisted candidate will be asked to comment on it either prior to or at interview.



THE ARCHDIOCESE of BIRMINGHAM

