Hawbush
Primary School

Job Description:
Teacher– Maple Tree SEMH

Required for January 2027 or ASAP

Job Description

Job Title: Class Teacher - Maple Tree SEMH (Fixed Term 2 Year contract)

Responsible to: Headteacher, Deputy Headteacher & SENCO

General Duties

The post holder is required to carry out, under the reasonable direction of the headteacher, the professional duties of a teacher as set out in the School Teachers' Pay and Conditions document and any subsequent amendments. Responsibilities must be executed with due regard to the Teaching Standards. Duties and responsibilities may be subject to reasonable change following consultation between the headteacher and the post holder.

Job Purpose

- Class Teacher
- Provide outstanding learning experiences and secure outstanding achievement for children and young people with SEMH needs.
- Ensure the highest possible standards of education for all pupils.
- To provide outstanding learning experiences and secure outstanding achievement Professional duties:
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for all learners;
- Plan, prepare and deliver lessons appropriate to the needs of the children who are assigned to the class;
- Use effective assessment for learning;
- Assess, record and report on the development, progress and attainment of pupils;
- To ensure teaching provision meet the complex speech and language needs of the children;
- To support pupils' spiritual, moral, social and emotional development
- Liaise with key staff and external agencies to ensure successful provision for the pupils as directed by the SENDCO.

Professional Duties

- Plan, prepare, and deliver lessons tailored to the needs of children in the resource base.
- Use effective assessment for learning.

- Assess, record, and report on the development, progress, and attainment of children.
- Support the pupils when appropriate to successfully integrate into the mainstream curriculum offer.
- Support children's spiritual, moral, social, and emotional development.
- To implement and deliver an appropriately broad, balanced, relevant and adapted curriculum for all learners.
- To ensure teaching provision meet the complex speech and language needs of the children.

Specific Responsibilities

- Uphold the vision and values of Hawbush Primary School, striving to live them out daily.
- Provide learners with experiences that offer opportunities to make good progress, achieve well, and reach their full potential.
- Hold high expectations and promote excellent standards of work and behaviour in and out of the resource base and across the school.
- Coordinate and direct the work of any teaching assistants assigned to the re • Integrate formative and summative assessment into weekly and termly planning, ensuring tasks are differentiated to cater to individual learning and social needs. • Maintain a safe and stimulating classroom environment where resources are accessible to all children.
- Work cooperatively with other staff members, external agencies, and parents to ensure continuity and progression for children.
- Follow agreed school policies for planning, marking, assessment, recording, and reporting each child's progress to inform planning and raise standards of achievement.
- Promote high standards of behaviour, encouraging children to be respectful and responsible members of the school community and fostering an excellent learning climate within the classroom, in accordance with the school's behaviour policy.
- Actively participate in school-based in-service training and professional development discussions.
- Stay informed of current ideas and research, engaging in INSET and professional development activities.
- Participate in both external and internal monitoring and evaluation procedures, responding to outcomes and feedback.
- Support the physical, social, and emotional development of pupils, ensuring safety as a priority.
- Be aware of safeguarding responsibilities and report any concerns to the school's designated safeguarding lead.

- Participate in the school's supervision timetable, including playground duties.
- Present high standards of appearance, punctuality, and professionalism at all times.
- Build and maintain cooperative relationships with parents, communicating with them about their child's learning and progress, highlighting special skills and talents as well as addressing any problems or difficulties.
- Communicate and cooperate with specialists from outside agencies for the wellbeing and educational development of pupils.
- Work with the staff team to maintain an attractive and well-organised school environment.
- Carry out other duties or responsibilities as directed by the Headteacher that could reasonably be considered within the remit of the post.
- Abide by the procedures contained in the most recent 'Teachers Pay and Conditions' document.
- Participate in arrangements for Teachers' Appraisal in accordance with the school's policy.