



## **Job Description Primary Classroom Teacher**

### **1. Title and Grade of Post**

Class Teacher – Teachers’ Pay Scale ECT – M3

**Reports to** – Head Teacher – Mrs L Mason

### **2. Purpose of the Job**

To carry out the professional duties of a teacher, in line with the statutory requirement as laid out in the School Teachers’ Pay and Conditions document, which is subject to annual review. Adhere to the school’s appraisal policy and meet the requirements of the Teachers’ Standards. Take an appropriate share of the responsibility of teaching pupils, preparation and marking of work and promotion of their progress and welfare.

#### **Teaching:**

Have regard to the curriculum and standards of the school, promoting and developing abilities and aptitudes of pupils.

To use a variety of methods and approaches to ensure that curricular objectives are appropriately pitched to ensure success and challenge. Teaching pupils in accordance with their needs.

To work effectively with colleagues to improve the quality of teaching and learning and contribute to the planning and development of the school’s curriculum.

To set high expectations for all pupils, to deepen their knowledge and understanding and to maximise their achievement.

To use positive management of behaviour, according to the school’s policy, in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.

#### **Monitoring, assessment, recording, recording and accountability:**

To be immediately responsible for the processes of identification, assessment, recording and reporting for the pupils in their charge.

To assess pupils’ work systematically, in line with the school’s assessment policy and procedures.

To be familiar with statutory assessments and reporting procedures.

Report progress to parents, as appropriate.

**Subject knowledge and understanding:**

To have up to date, research informed, knowledge and understanding of the National Curriculum.

To take responsibility for keeping up to date with research and developments in pedagogy and subject areas.

To share knowledge and initiatives with colleagues.

Professional standards:

To act as a role model to pupils through professional conduct.

To promote positive attendance and engagement.

To cooperate with the employer in all matters concerning Health and Safety.

To strive for personal and professional development through active involvement in the school's performance development procedures, identifying areas of need and engaging in training activities.

To make a positive contribution to wider school life.

To be aware of the role of the Governing Body and to support it in performing its duties.

To know and understand the SEND Code of Practice and to implement the relevant requirements.

**3. Relationships**

To establish positive and effective relationships with parents, pupils and colleagues.

The post holder is responsible to the head teacher for his/her teaching duties and responsibilities and for teaching tasks.

The post holder may be responsible for the supervision of the work of classroom assistants relevant to his/her responsibilities.