

# JOB DESCRIPTION

## CLASS TEACHER



St Mark's is a Church School. Our school community is bound together by our shared core Christian Values and beliefs. We strive to enable all our pupils to grow and thrive; we work to develop the individual to their full potential, spiritually, morally, socially and academically in an environment which encourages achievement for all.

We are currently looking for a teacher who:

- Is a skilled classroom practitioner who consistently puts the child at the centre of their work
- Teaches with a smile and makes their classroom a welcoming and engaging place to learn
- Is adaptable, enjoys new challenges and is committed to continuously evolving as a professional
- Enjoys working with others, supports their colleagues and shares effective practice
- Will live out our Christian Values in order to meet our vision statement – Loving, Growing and Succeeding Together

This is a teaching post within the school's staffing structure which carries with it the responsibility for the educational progress of a defined group of children. The post holder is accountable to the Head Teacher.

### TEACHER STANDARDS:

To manage the learning and teaching of a defined group of children, with the collaboration of fellow professionals and support staff, through detailed planning, high quality teaching, the structured organisation of learning and the use of assessment to inform learning and teaching. Specific responsibilities will include:

- To undertake the role of class teacher
- To provide targeted interventions for identified pupils within class
- To provide a safe, stimulating and caring environment
- To ensure high standards of classroom management and organisation
- To adhere to and support whole school policies and practices
- To contribute to raising standards

### PROFESSIONAL RESPONSIBILITIES:

The post holder will be required to exercise their professional skills and judgement, as detailed in the School Teachers' Pay and Conditions Document 2005, to carry out, in a collaborative manner, the professional duties set out below:

- Plan for progression across the age and ability range they teach, designing effective learning sequences within lessons and across a series of lessons informed by secure subject/curriculum knowledge.
- Design opportunities for learners to develop their literacy, numeracy, ICT and thinking and learning skills appropriate within their phase and context.
- Plan, set and assess homework and other out of hours work, where appropriate, to sustain learners' progress and to extend and consolidate their learning.
- Teach challenging, well-organised lessons and sequences of lessons across the age and ability range they teach in which they: use an appropriate range of teaching strategies and resources including e-learning, which meet learners' needs and take practical account of diversity and promote equality and inclusion.

**LOVING, GROWING and SUCCEEDING TOGETHER**

- Build upon the prior knowledge and attainment of those they teach in order that learners meet learning objectives and make sustained progress.
- Develop concepts and processes which enable learners to apply new knowledge, understanding and skills.
- Adapt their language to suit the learners they teach, introducing new ideas and concepts clearly and using explanations, questions, discussions and plenaries effectively.
- Manage the learning of individuals, groups and whole classes effectively, modifying their teaching appropriately to suit the stage of the lesson and the needs of learners
- Teach engaging and motivating lessons informed by well-grounded expectations of learners and designed to raise levels of attainment.
- Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment.
- Provide learners, colleagues, parents and carers with timely, accurate and constructive feedback on learners' attainment, progress and areas for development.
- Support and guide learners so that they can reflect on their learning, identify the progress they have made, set positive targets for improvement and become successful independent learners.
- Use assessment as part of their teaching to diagnose learners' needs, set realistic and challenging targets for improvement and plan future teaching.
- Review the effectiveness of their teaching and its impact on learners' progress, attainment and wellbeing.
- Review the impact of the feedback provided to learners and guide learners on how to improve their attainment.
- Establish a purposeful and safe learning environment so that learners feel secure and sufficiently confident to make an active contribution to learning and to school.
- Make use of local arrangements concerning the safeguarding of children and young people.
- Identify and use opportunities to personalise and extend learning through out of school contexts.
- Manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's behaviour policy.
- Use a range of behaviour management techniques and strategies, adapting them as necessary to promote the self-control and independence of learners.
- Promote learners' self-control, independence and cooperation through developing their social, emotional and behavioural skills.
- Work as a team member and identify opportunities for working with colleagues, managing their work where appropriate and sharing the development of effective practice with them.
- Ensure that colleagues working with them are appropriately involved in supporting learning and understand the roles they are expected to fulfil.

## **SUBJECT LEADERSHIP**

This is not applicable to Early Career Teachers.

- To coordinate the development of a cohesive and effective series of plans within the subject area (to be negotiated).

All duties must be carried out to comply with:

- The Health and Safety at work (NI) 1978
- Acts of Parliament, Statutory Instruments and Regulations and other legal requirements
- Codes of Practice

All duties will be carried out in the working conditions normally inherent in the particular job. All necessary paperwork must be completed. Duties will be carried out for jobs up to and including those in the same grade, provided such duties

are within the competence of the post holder. Employees will accept any training to facilitate the undertaking of duties for jobs up to and including their own grade.

The post holder must at all times take a pride in the school, site and their own general appearance. To perform tasks requested by the Head Teacher within the expertise of the post holder. The post holder must comply with the Governors Equal Opportunities Policy and Health and Safety Policy. The School has a No Smoking Policy, which means that smoking is not allowed in the workplace.