



Beechwood
CE Primary School

Job Description

EYFS CLASS TEACHER (0.5)

Required September 2026

Job Description

Position: EYFS Teacher Part time (0.5 Mornings)
Salary: Teacher Main Scale

Beechwood CE Primary School

Headteacher: Mrs Sophie Blick
Deputy Head: Mrs Joanna Skidmore

Aspire, flourish and make a difference, together!

Core Purpose:

- To facilitate high quality early years education for all children by providing highly effective Teaching and Learning in the Early Years Foundation Stage based upon the ethos of child centred learning.
- The postholder will be responsible for the daily management of non-teaching support staff, students and volunteer helpers in the Nursery.
- To be a positive and professional role model when interacting with children, parents/carers and adults from other agencies.
- To carry out the duties of a school teacher as set out in the “School Teachers Pay and Conditions” document.
- To continue to meet the required standards for qualified teacher status

The postholder will positively contribute to the continued development of:

- Education and care of children aged 2 and 4 years.
- Quality integrated service for children and families
- Action research
- Dissemination of quality practice to other early years providers in Warwickshire, nationally and internationally.

Main Duties and responsibilities

Teaching & Learning

- To ensure the ethos of a child centered approach is at the heart of all teaching and learning practice.
- To develop teaching and learning practice in an approach that values co-construction.

- To be responsible for the planning, implementation and evaluation of a specific creative aspect of an early year's curriculum which is broad, balanced and appropriate to each individual child's needs.
- To be responsible for group time planning and resourcing these planned activities across the cohort for a specific aspect.
- To involve all practitioners within the team in planning and evaluating the curriculum.
- To be responsible for ensuring staff within the team observe, assess, record and monitor children's learning.
- To identify staff's skills and abilities in delivering the curriculum and supporting them to develop in areas which are discussed and agreed and in a way that values their skills and expertise.
- Make effective use of assessment information on children's attainment and progress and in planning future lessons.
- To provide a role model for learning and teaching.
- To be responsible for planning implementation and evaluation of a safe, secure and challenging learning environment, in which risks are regularly assessed.
- To ensure the environment is well organised and enables children to become independent learners and disseminate quality practice within the Centre.
- To make a distinctive contribution to the raising of pupil standards.
- To have specific responsibility for music and movement learning across the School.
- To take responsibility for the ordering, upkeep and presentation of books and resources within the nursery and to offer advice/support regarding this to other areas within the School.
- Use national, local and school management data effectively, to monitor standards of achievement across the School in relation to specific identified aspects of learning with School development plans.
- Produce appropriate documentation that makes learning visible and allows Parents and staff to identify the next steps for learning for children.
- To be a good role model and support staff in providing displays that reflect the cultural diversity of the children, promote the curriculum, provide information for families and celebrate children's achievements.
- Attend and contribute to staff meetings to discuss the curriculum and develop the School's philosophy on education for 0-5 year olds.

Monitoring, Assessment, Recording, Reporting and Accountability

- Assess and record each child's progress systematically with reference to the School's current practice, including the social progress of each child and use the results to inform planning in partnership with Assistant Headteacher.
- Monitor children's work, providing constructive feed back and setting targets for future progress.

- Provide reports on individual progress to the Executive Headteacher, Assistant Headteacher and parents/carers as required.

Working with Children

- To promote a clear understanding of children's development and to ensure the development of children's individual needs through inclusive practice.
- To work in conjunction with the identified SENCO to devise and implement I.E.P.'s for children with specific needs.
- To be responsible for ensuring that the appropriate curriculum is delivered through a balance of child initiated and adult supported learning through 1:1 or small group activities, taking responsibility for extension work/groups in conjunction with SENCO
- To be a role model and support staff in participating in children's play and conversation to stimulate and extend language, promote queries and develop ideas.
- To ensure that each child's personal care needs are met and to support staff within this role.

Family Support

- To make parents/cares feel welcome and to be positively involved in their child's learning so parents/carers value their role in their child's development.
- To promote a non-judgmental and approachable ethos so parents/carers feel able to ask for support and to work in partnership with staff at the School.
- To actively promote a range of opportunities, activities and training to meet and match the needs of families.
- To be aware of the services provided by other agencies and to signpost the parents/carers to relevant services within the local community.
- To adhere to the School's Child Protection Policy which promotes an open and honest approach in dealing with the safety of children.

Management

- In the absence of the Assistant Headteacher, to work alongside the team in leading and managing the support staff within the team to fulfil their roles and responsibilities.
- To lead and manage team meetings in absence of the Assistant Headteacher
- Establish resources and staff requirements for the area of learning and inform the Headteacher of costs and priorities. Distribute subject resources to meet the objectives of the School.
- Lead professional development of staff through example and support.
- Ensure trainee, newly qualified staff and staff new to the School receive appropriate support for the areas of learning.

- To be actively involved in staff meetings and in formulating and evaluating the yearly School improvement plan.
- Assist with the planning and delivery of training for School staff.

Professional Development

- To continually develop knowledge, skills, and attitudes related to early childhood education and integrated services through reading, courses and active research.
- Review achievements, training needs and areas for development through the performance management process.
- To keep up to date with all current issues and initiatives related to education and care of 0-5 year olds and integrated services.
- To participate in a yearly performance management review and agree with targets set.
- To assist the Executive Headteacher in developing an effective pedagogy that reflects the ethos of the school.

To undertake any other duties commensurate with the post and deemed responsible by the Executive Headteacher